

NYC Interagency Sub-Regional ITS Architecture Committee Meeting Minutes

March 24, 2003, 10:00 AM
NYSDOT - REGION 11
47-40 21st Street, LIC, N.Y.
Room 820

Minutes Prepared by:
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ConSysTec Corp.

1. Sign MOU
 - a. Fred Lai: Copy distributed several meetings ago, updated based on comments form MTA (adding wording here and there) and NJ Transit (NYSDOT will carry input from non-signoff agencies like NJ Transit). Resubmitted to four steering committee partners.
 - b. Status:
 - i. PANYNJ: will run through the attorneys and will need approval of PA Board. ETA is late May or early June
 - ii. NYCDOT: Council and needs. NYC Corporate Council needs to be added for signoff.
 - iii. MTA: with their legal department
 - iv. Request that when Fred receives comments, he should email them to other member agencies.
 - v. Fred has copies of the current version of the agreement.
2. Update on NYMTC's Regional Integration Strategy Plan
 - a. Kuo-Ann Chou announced April 24, 2003 Public Comment meeting at PolyTechnic University. Reaching out to universities and other stakeholders. This meeting is for information, not necessarily for detailed discussion. Expected to be a 2-hour meeting.
 - b. Manny Insignares: Website recently updated. Includes all updates to Market Packages based on several individual agency meetings.
3. Agency Participation In Functional Area Meetings and Workshops
 - a. Fred Lai: Participant List distributed.
 - b. Every month the current version of this list will be distributed.
 - c. Updates to the Functional Area Workshops Participants List to Fred Lai
4. Overview of the 2/27/03 Functional Area (FA) Meetings on CVO Operations and Electronic Toll Collection/Parking
 - a. Manny Insignares:
 - i. Looked at different Market Packages for these functional areas based on NYMTC Integration Strategy work.
 - ii. Reviewed areas discussed at each of the two FA meeting, including key areas
 1. CVO
 2. Electronic Toll/Fare/Parking Payment

iii. Participation

1. Fred Lai is the coordinator for participation/invitation list
2. Next meeting is Transit. Transit Functional Area meeting moved from April 17, 2003 to Friday May 9, 2003 at FHWA Offices in Lower Manhattan.
3. An extra meeting has been requested to gather comments/discussion PANYNJ and NYCDOT regarding CVO and ETC/Parking. Scheduled for April 11, 2003. To be hosted at 1 Madison Ave. (Madison and 23rd St.).
4. Maintenance and Construction FA meeting moved from June 3 to June 2, 2003.

iv. Current version of Market Packages

1. Point your internet browser to: www.consystemec.com
2. On the left, click "NYMTC"
3. userid = password = "itswg" (without the quotes)

5. Revised Project Schedule

- a. Fred Lai reviewed the current schedule
 - i. Traffic Management meeting on 7/22/03 will be changed to July 10, 2003

6. Next Steps:

- a. PANYNJ prepared a successful presentation to executive management for this project, and has offered to make it available to other agencies (Ira Huttner).
- b. Next Interagency ITS Subregional Architecture Oversight Committee Meeting on Wednesday, May 28, 2003 10:00 AM - 12:00 PM at Hunter's Point Plaza, 47-40 21st Long Island City.